

BTP Camporee
Job Description
Revised December 28, 2021

1. Prerequisites:
 - a. A Seventh-day Adventist Christian with an active faith relationship and walk with Jesus.
 - b. An enthusiasm and passion to share Jesus with children and teens and to seek to provide them the most exceptional spiritual memories through all the programming that is presented.
 - c. Previous experience in event planning and leadership.
 - d. Great organizational skills, with attention to detail and follow through and will strive for excellence in all areas of facilities
 - e. Self-starter, self-disciplined, ability to multi-task and meet deadlines.
 - f. Ability to communicate cross generationally and cross culturally.
 - g. Ability to work with and manage strong personalities

- a. Job title(s):
 - a. Hiway flag coordinator

- b. Management
 - a. Facilities director is your Down line supervisor

- c. Hiway flag Coordinator
 - A. Work with vendor for added flag poles
 - B. Make sure all country flags are accounted for and purchase what is needed
 - C. Create location of maps and add them to map
 - D. Create base mounts for flag poles
 - E. Do any repairs as needed
 - F. Replace all defective equipment before flag poles are erected
 - G. Make sure flags are in a sealed container for protection at end of camporee and stored in supply trailer
 - H. Work with International cord. For flags needed
 - I. Set up equipment needs pre-camporee
 - J. Coordinate with summer camp coordinator and TLT coordinator for your staff help as needed
 - K. Attend all zoom and in person meetings as requested
 - L. Attend all early morning meetings at camporee with DLD and pathfinder leaders
 - M. Work with communications dept. for all posting of announcements for your area
 - N. Create an inventory needs for set up week
 - O. Inventory all camporee supplies at end of camporee

- d. Compensation
 - a. Volunteer